

ARTICLE XI
Program Review

11.01 Statement of Purpose. Program review shall be managed by a regular schedule of visitations to conference colleges for the purpose of:

- A. Maintaining an appropriate level of operational standards and communications among colleges.
- B. Assisting in compliance with Conference and CCCAA Bylaws and philosophies.
- C. To assist member colleges in the examination of their athletic management.
- D. To maintain self-governance within the Conference.
- E. To foster the highest possible level of intercollegiate programs and competition on behalf of Conference student-athletes.

11.02 Campus Evaluation Guidelines.

A. Frequency. The intercollegiate athletic programs of member colleges shall be the subject of review as follows:

1) Each college shall be evaluated once every five years per the schedule below, or as deemed necessary by the Conference’s voting members.:

College	Review year	Review year	Review year
Cypress	2010	2015	2020
Fullerton	2010	2015	2020
Golden West	2011	2016	2021
Irvine Valley	2012	2017	2022
Orange Coast	2011	2016	2021
Riverside	2014	2019	2024
Saddleback	2012	2017	2022
Santa Ana	2013	2018	2023
Santiago Canyon	2013	2018	2023

- 2) A new member college may be evaluated during its first membership year before being placed in the Conference’s five year schedule.
- 3) A college on probation shall be subject to an evaluation.
- 4) A college may make a written request to the Commissioner for an evaluation at any time.
- 5) With the approval of the voting representatives, the Commissioner may request a self-evaluation from a college.

B. Evaluation Team Composition. The Team shall include a representative from each member college. Those Team members shall also include:

- 1) The Commissioner, who will serve as chair and Team organizer.

- 2) At least one member of the Executive Committee.
 - 3) At least one athletic director.
 - 4) At least one administrative liaison.
 - 5) At least one academic advisor.
- C. Evaluations Standards. The Program Review shall include both a self-evaluation by the member college and a campus visit by the Evaluation Team. The college and the Evaluation Team are to use the OEC Program Review Procedures (see Appendix D) for the evaluation process.

11.03 Evaluation Timelines.

- A. Colleges shall be notified by the Commissioner of the date of the program review at least sixty (60) days prior to the visitation.
- B. The college shall deliver their self-evaluation report to the Evaluation Team at least fourteen (14) days prior to the Team's visit.
- C. On the day of the visitation, the college shall provide a contact person who will represent the college and assist the team in its evaluation. It is not expected that the college will bear undue expenses for meals, travel, etc.
- D. Evaluations shall be completed in a one-day visit to the campus. The team will be organized to address all of the program standards.
- E. Following the visitation, team members shall submit written reports in accordance with their assignment to the Commissioner within fourteen (14) days of the visitation. Within twenty eight (28) days of the visitation the Commissioner shall prepare a final report. Copies shall be sent to the member college and the Conference President.