

ORANGE EMPIRE CONFERENCE
PALM SPRINGS
May 3, 2010 – 11:00 a.m.

MINUTES

Cypress	Diane Henry, Bill Pinkham
Fullerton	Pete Snyder
Golden West	Albert Gasparian
Irvine Valley	Keith Shackelford
Orange Coast	Barbara Bond, Laura Behr
Riverside	Barry Meier, Clara Lowden
Saddleback	Tony Lipold, Jerry Hannula, Debbie Kerr
Santa Ana	Avie Bridges, Jason Kehler, Reyes Vazquez
Treasurer	T. Mark Johnson
Commissioner	John Keever

1. **Welcome and Announcements** – Tony Lipold, President
Tony called the meeting to order at 11:08 a.m. and welcomed all those in attendance.
2. **Approval of March 9, 2010 Minutes – MSP**
3. **Additions/Deletions/Changes to Agenda**
Item 4m – Dropped Sports
Item 4n – Website Report
4. **Commissioner’s Report** – John Keever
 - a. Program Review 2011 – Golden West College & Orange Coast College

John reported that the Program Review Report for Cypress was mailed; however, he is still waiting for reports from members of the team to finalize the report for Fullerton College. John suggested that the team re-visit Fullerton College in late Spring 2011 when the new person replacing Pete is appointed. The reason for the suggestion is due to the fact that recommendations made in the previous review are still being addressed in this review.

Keith suggested that the current format be restructured to streamline the process. He also recommended that more time be spent with CEO’s to ensure that they understand the importance of the review and to assist colleagues. Discussion followed regarding the format of the review

process and whether or not colleges that have undergone several reviews with the same staffing be subjected to more reviews.

John will follow up with an e-mail to all regarding the restructure of the review process.

b. Conference Champions and MVP's

John requested that names be written on the notepad going around. He asked that they be spelled correctly. If unsure, he suggested that the information be e-mailed to him as soon as possible.

John asked Athletic Directors to nominate a Female and Male coach for the Coach of the Year Award for each of their individual institutions. Please see Appendix C in the OEC Constitution. The nominations have to be submitted prior to the September meeting. John or Reyes will send reminders.

c. CCCAA – Online Exam and Contiguous Districts

John mentioned that exams are not mandatory; however, it is a tool that can be used for compliance.

Members expressed concern with the test being too long and questions geared for coaches did not apply to that clientele. John suggested that e-mails be sent to Debra Wheeler as she is the author of the tests.

d. Eligibility Clerk's Meeting – June 10th – The Hacienda, Santa Ana

John stated that this is a great way for Eligibility Clerks to interact with one another in a learning forum. He also requested e-mail addresses of new Eligibility Clerks to ensure that everyone is invited to the meeting.

e. Official Evaluations by Coaches

Item removed.

f. Out of State Form

This is a recommendation only to provide information to students. Form is not finalized.

g. Sand Volleyball – Considered Different Sport

John reported that Sand Volleyball and Volleyball are considered two be different sports. Discussion followed regarding Sand Volleyball at Irvine Valley College.

h. Community Ed Classes – Bylaw 3.6A

John mentioned that Carlyle did not know about community education classes. He further stated that the course students register for has to be offered in the catalog or be listed in the class schedule. Discussion and scenarios were presented in favor of using community education courses for high school students only as a liability measure.

As this is a hot topic, John suggested that community education classes and COA course jurisdiction be asked at the open forum meeting on Tuesday.

i. Official Fees 1010-2011 – Hand-out

The Official Fees chart was disseminated. John mentioned that no increases were made to officials' fees for the incoming fiscal year.

j. All Conference Teams – Consistency

John stressed the importance of following the constitution and only name the first and second teams with no honorable mentions. Discussion followed about having "awards" listed under the supplements that did not list them. Tony felt there was no need to include them as the constitution supersedes the supplements.

k. Conference Entry Fees

Avie stated that Santa Ana College's VP of Instruction did not want to pay entry fees for teams it does not have. She requested that fees be factored in prior to the end of the season to ensure that funds are available.

John stressed the importance of post season fees to not be seen as a fundraiser for teams or programs.

After discussion, **MSP** requesting post season hosting colleges to develop and present a budget to this committee for its approval prior to the event, as stated in the OEC Constitution Bylaws, Article XI, 11.09. Furthermore, Fall sports will be required to submit their budget proposals by the September meeting. Spring sports will be required to submit their proposals by the December meeting.

Albert volunteered to develop the budget system that will be utilized. It was requested that he included the verbiage found under Article XI, 11.09 of the OEC Constitution.

I. Character Champion Awards

John thanked everyone for submitting great stories about our wonderful athletes. He mentioned that it had been a difficult decision to select only two.

John announced that Sam Morales, Santiago Canyon College and Caitlin Segert, Irvine Valley College had been the winners of the Character Champion Award. He also mentioned that all those nominated would receive a plaque from Fair Play. He will submit the order on Tuesday afternoon. He asked Jason to announce the winners on the website.

m. Dropped Sports

John announced that Santa Ana College suspended its Men's Golf team for 2011 and that Santiago Canyon College suspended its Women's Golf team for 2011.

n. Website Report

Jason stated that the website is as good as the conference statisticians make it. He requested that SID statisticians write press releases to be included in the website to better inform those that visit the website. He also mentioned that links are found within the website to other conferences and to the colleges that encompass this conference.

John commented Jason on the wonderful work he is doing with the website. He also stated that all OEC forms can be found in the website along with the minutes of meetings and supplements under the Administrative link.

Jerry stated that no one in the state has a more comprehensive website than the Orange Empire Conference. He requested that AD's encourage coaches to visit the website often.

A request was made to set up a mechanism that shows how many hits the website gets. Jason to follow up.

5. **OEC Meeting Schedule – 2010-2011**

Informational Item

Jason to post dates on website.

6. **CCCAA Board Report – Todd Burnett**

Tony reported that Todd was unable to attend the meeting; therefore, no report was provided.

7. **OEC Budget Report** – T. Mark Johnson

T. Mark reported that the OEC budget is not so good in some areas but not so bad in others. He explained that there was a \$4,000 budget expense increase last year. He also mentioned that the reserve monies have been used to offset certain expenses. He wanted to ensure that reserves stayed within \$5,000 because this is the amount the conference would pay as a deductible should there be lawsuits of any kind. He also described ideas to help maintain a healthy budget.

John reported that the increase in budget was due to an increase in his salary, secretarial work and expenses for the website. He stated that \$53,000 is projected for this year's budget with approximately \$7,885 in reserves. This is due to savings in hosting and non-hosting fees; trophy expenses, and liability insurance. No fee increase was recommended at this time; however, expenses will be re-evaluated in Spring 2011.

John mentioned that copies of the budget were not made; however, anyone is welcome to review the budget and its expenses at any time.

It was stated that colleges may contact T. Mark and request an invoice for 2010-2011 membership dues at any time.

8. **T. Mark Johnson Supremacy Report** – Jerry Hannula

Jerry distributed a copy of the report with the information he has thus far. He stated that Water Polo needs to be re-evaluated. Jerry also noted that certain sports are missing information because they are still competing.

T. Mark stated that he appreciated seeing his name on the award.

Once the winner is announced, John will order a perpetual plaque.

9. **SID Report (Pay & Jobs)** – Jerry Hannula

Jerry disseminated a report that outlined the cost of Sport Statisticians and their duties. He briefly expressed concerns regarding compensation and websites such as JCScores.com.

John thanked Jerry for submitting such a comprehensive report and stated that the reason for the report was to ensure equity across the board. John also mentioned that we are missing Statisticians for Swimming, Track and Field and Water Polo.

After discussion, **MSP** to compensate Jerry \$200 for Men's Tennis and \$200 for Women's Tennis.

It was determined that John will inform Donna Wright that she no longer will maintain stats for Men and Women Golf. This task will be assigned to a Sport Information Director. Jerry will follow up and appoint someone to replace Donna.

10. **OEC Constitution Update** – Keith Shackelford

Keith stated that he will e-mail the new version of the constitution on Wednesday. He requested that both versions of the constitution be viewed side by side to ensure that it makes sense. The new constitution will be brought up for vote in September 2010. It needs 2/3 to pass. In the meantime, Keith asked that comments be sent to him.

Keith also stated that the constitution and supplements should have a mutual agreement; therefore, the supplements will be brought for ratification in December.

11. **Sport Schedule Approvals**

MSP to approve the following schedules as submitted:

- Men/Women Swimming
- Softball
- Men/Women Tennis
- Women's Golf

Albert explained that the Swimming schedule was restructured. It went from 3 days to 5 days with 2 contests each day. Please see disclaimer at the bottom of the schedule.

Diane reported that the 4 Women's Golf teams are playing against each other in every match. This is due to the suspension of Santiago Canyon College's team.

12. **Sport Supplement Revisions**

MSP, with 1 abstention, to approve the Men/Women Swimming supplement as presented.

MSP to approve Women's Golf supplement as presented; however, Diane will edit Section 4.094 (E) to accommodate for the lost team.

Altered bats in Softball were discussed. Rich and Joanne plan on having a clinic presented by members of Easton and Worth for officials to recognize when bats have been tampered with.

John will review assignments and will appoint someone to take Barbara's responsibility as the Men's Soccer representative.

13. **Form 5 Legislation** – October 1, 2010

After discussion, Tony requested that everyone review the documents and bring their input to the next meeting. John suggested that these issues be discussed at the joint meeting on Tuesday with Carlyle present.

14. **Commissioners Vote** – Tony Lipold

MSP to re-new John Keever and T. Mark Johnson's contract for one more year. Tony mentioned that the evaluations for John and T. Mark had been satisfactory. He also stated that words such as helpful, contentious, accessible, trust judgment and knowledgeable were used to describe John.

15. **Additions to Agenda**

a. Athletic Trainers

Debbie asked if Baseball's Saturday rain-out days could be played on the next available weekday rather than the next available day as it is written in the supplements. After discussion, AD's were in support of the Athletic Trainers appeal and requested that Scott Pickler bring the issue up to the coaches to modify the supplement as stated. This will ensure that Athletic Trainers and support staff have Sunday off.

b. Advertisement on Website

Keith briefly spoke about the possibility of adding advertising banners to the website. He stated that this would be a revenue generator. Keith will send everyone more information about it and will invite Peggy O'Leary to the next meeting so she can further explain how it works.

Meeting adjourned at 2:24 p.m.

Next OEC Meeting: Golden West College, Tuesday, September 28, 2010